

Commercial Reprints – Terms and Conditions of Supply

1. These terms and conditions apply to all orders placed by customers (the “Customer” or “Customers”) for print on paper reprints (“Reprints”) of individual articles or chapters from works published by John Wiley & Sons, Ltd (the “Publisher”) and/or its affiliates. By placing an order, Customers irrevocably accept these terms and conditions, which shall prevail over any terms and conditions stated on the Customer’s order form or elsewhere.
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3. The Publisher makes no warranty as to the accuracy, quality, and correspondence with description or fitness for purpose of the Reprints and disclaims all liability for the Reprints to the fullest extent permitted by law.
4. If the Customer requires a Reprint order to arrive by a particular date, the Customer must notify the Publisher of this requirement when confirming their order. Although the Publisher will make all reasonable efforts to meet the delivery date, it will not be liable to the Customer for non-delivery or late delivery of the Reprints.
5. If a quotation has been provided in advance of the publication date, the details of the order may change upon publication. In this event, the Publisher reserves the right to amend the pre-publication quotation to reflect any changes including, without limitation, page length.
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7. Any special requests/amendments made to an order after acceptance of the order by the Publisher may be subject to an administration fee.
8. The quoted price includes a maximum of 3 proofs of the Reprint. Should any additional proofs be required, these will be subject to an additional charge at the discretion of the Publisher.
9. There is a minimum order value of 100 print copies of a Reprint, with the exception of Author Reprints.
10. The Reprints are solely for the use of the Customer and may not be re-sold, posted on the Internet or reproduced in any format or media without the express permission of the Publisher and payment of a licence fee. The Reprints may not be amended after delivery and the Customer shall not append or attach any material of any nature to them including, without limitation, stickers, covers, attachments or advertising of any kind. If a Customer wishes to add material to a Reprint order, it shall notify such request to the Publisher when the order is made and shall pay any additional fees charged by the Publisher. The Publisher reserves the right to accept or decline any such request in its sole discretion.

11. Any cancellations will be subject to a cancellation fee based on the value of the total order (excluding shipping and expedited delivery charges) and the point in the production process which has been reached at the time the Publisher receives the cancellation:

English Language	
Point of Cancellation	% OF ORDER VALUE - EXCLUDING SHIPPING & EXPEDITED DELIVERY FEES
Purchase Order/confirmed order received	5%
Proof Compiled	10%
Proof approved by customer	25%
ePrint created	35%
Copies printed/ePrint supplied	100%
Translations	
Point of Cancellation	% OF ORDER VALUE - EXCLUDING SHIPPING & RUSH DELIVERY FEES
Purchase Order/confirmed order received	5%
Translation work started	50%
Proof approved by customer	75%
ePrint created	35%
Copies printed/ePrint supplied	100%

12. The Publisher accepts no responsibility for any delays at customs or for delay or non-delivery due to events outside the control of the Publisher.
13. It is the responsibility of the Customer to bring any non-delivery, damage or shortages in the Reprints to the attention of the Publisher within 30 days of the date of actual delivery to the Customer. The Publisher accepts no liability for non-delivery, damage or shortages after the 30 day period has expired.
14. Payment is due to the Publisher in accordance with the payment terms set out on the Publisher invoice, without deduction or other withholding of payment for any reason. The Publisher reserves the right to charge interest on outstanding amounts. The Publisher may terminate the Order and /or withhold further supplies in the event of payments being overdue, breach of any of these terms and conditions of supply or any other reason which at the discretion of the Publisher warrants such action.
15. Title to the Reprints supplied at any time to the Customer shall not pass to the Customer until payment in full has been made by the Customer. All Reprints supplied by the Publisher are at the Customer's risk from the time of delivery.
16. All contracts under these terms shall be governed by and construed in accordance with the law and jurisdiction of the Wiley legal entity entering the contract.